

COVID MANAGEMENT PLAN SUBMISSION SUPPORT

This document has been created to support Clubs and Leagues to apply for a COVID Management Plan.

The document covers off the following:

- What you need a COVID Management plan for
- The COVID Management Plan application/approval process
- Information and supporting documents required to submit your application
- Section by section guidance to complete your application, including some suggested responses and protocols to include
- Suggestions on where to source templates, posters, resources and other information for your application
- Who to contact for support in progressing approval of your submission



COVID MANAGEMENT PLAN OVERVIEW

A COVID Management Plan, approved by SA Health, will be required for:

- Any activity of more than 1,000 people

Clubs must also have a current COVIDSafe Plan before applying for a COVID Management Plan, and this should be included in your supporting documents.

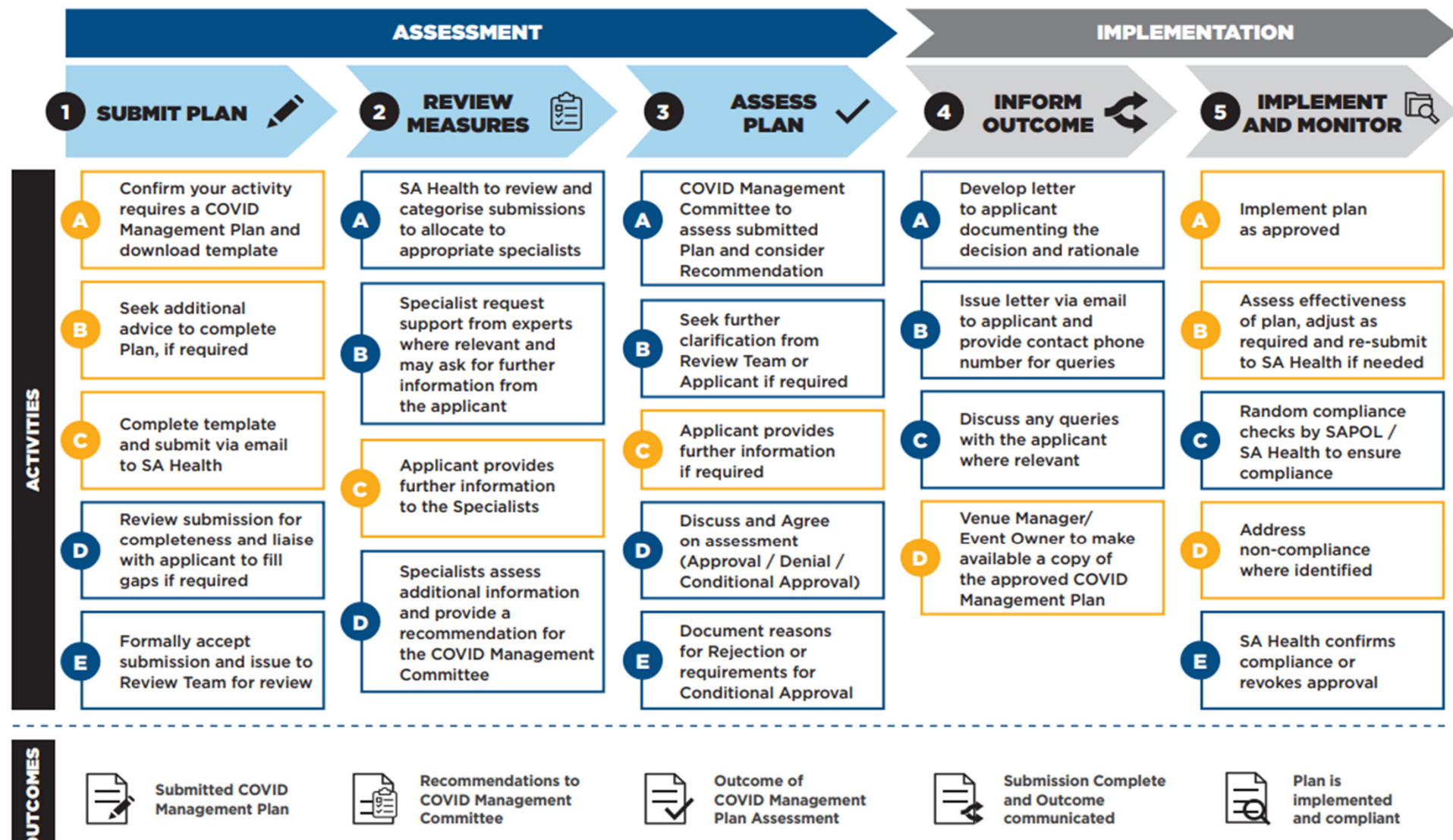
It can take up to four weeks from submission to receive an approved plan. Please ensure you submit your application well in advance of when you require the approval.

Be prepared for SA Health to respond asking for additional information and respond in a timely manner.

On the next page is the SA Health assessment process flow chart.



COVID MANAGEMENT PLAN – ASSESSMENT PROCESS



COVID MANAGEMENT PLAN TEMPLATE

The COVID Management Plan Application is divided into 11 sections as follows:

- Section 1 – General Information
- Section 2 – Seating
- Section 3 – Distancing & Density
- Section 4 – COVID Marshals
- Section 5 – Contact Tracing
- Section 6 – Health & Wellbeing
- Section 7 – Hygiene & Cleaning
- Section 8 – Food & Beverage
- Section 9 – Non-Compliance
- Section 10 – Responsibilities
- Section 11 - Declaration

The form is a word document, which once completed is to be emailed to SA Health, along with any supporting documentation.



SECTION 1 – GENERAL INFORMATION

To complete this section you'll need the following:

- Business Details (including ABN and Liquor Licence)
- Contact Details
- Activity Details (date/s, location, duration, venue name)
- Critical Date for Approval
- Venue Capacity (**refer next page for detail on calculating**)
 - Total Area
 - Publicly Accessible Areas
- Request for Maximum Numbers of Patrons at the Venue
- Description of activity
 - What activities happen on site?
 - Football
 - Netball
 - Food & Beverage Sales (including sale of alcohol?)



ASSESSING CAPACITY OF YOUR VENUE

To complete the site information section, you need to understand the following capacity parameters:

- Total square metres (including back of house areas and car parking)
- Public areas square metres (standing, grandstands, bars etc)
- Maximum number of attendees at the venue (how many can you fit)
- Proposed maximum number of attendees (how many can you manage)

INSTRUCTIONS

You should also be aware of the capacity of all internal spaces, including bathrooms. It is a requirement of the COVID Management Plan to ensure density is not breached at any time in enclosed spaces.

- Calculation of internal spaces is supported by SANFLs density calculator (use “other” Match Day areas)
- Spectator allowances are supported by SANFLs density calculator
- Use Google Maps to calculate square metres for site as ‘a whole’ (back of house and car parking areas etc)

Refer to [SANFL Return to Play website](#) for video instructions/guidance for the above



SECTION 2 – SEATING

What type of seating for spectators does your venue have (Fixed, non-fixed and/or assigned seating)?

Below is a suggested response for management of grandstand and fixed seated.

The venue has XX grandstands with capacity for XX patrons There is no assigned seating.

Access to grandstand seating will be monitored by gate staff, who are trained COVID Marshals. They will be positioned at each stairwell, and will be responsible for ensuring grandstand does not exceed maximum capacity. Checkerboard seating will be encouraged and monitored by COVID Marshals when the grandstand is not at capacity.

There is also fixed bench seating surrounding the oval. These areas will be patrolled by COVID Marshals to ensure compliance with physical distancing. Signage also to be present in these areas with fixed seating.

Refer SANFL Return to Play Website – Editable Poster Pack for posters



SECTION 3 – DISTANCING & DENSITY

In this section you need to provide detail for your publicly accessible areas (ie: spectator areas).

In a table format, you need to provide the name of the area, whether it's inside or outside, total area and the area that is publicly accessible (occupied space shouldn't be included – ie: if there's portable bar in the standing area for spectators, the sqm2 of the bar shouldn't be included in the publicly accessible space). You also need to calculate the maximum number of persons based on density directions (3 persons per 4sqm, 1 person per 2sqm and 1 person per 4sqm). **Refer to SANFL's Density Calculator on the SANFL Return to Play website to assist with calculations.**

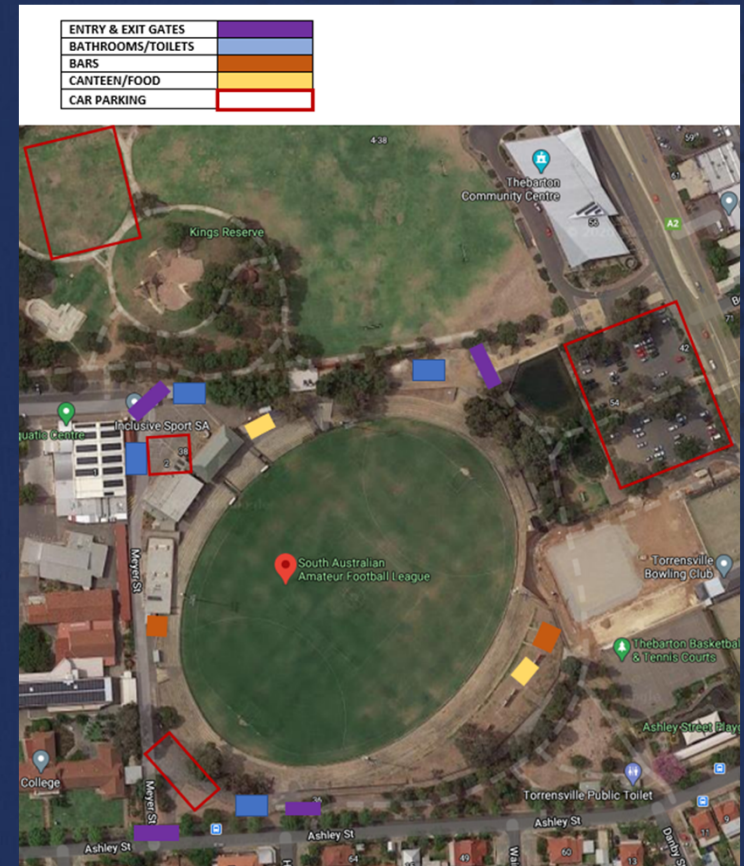
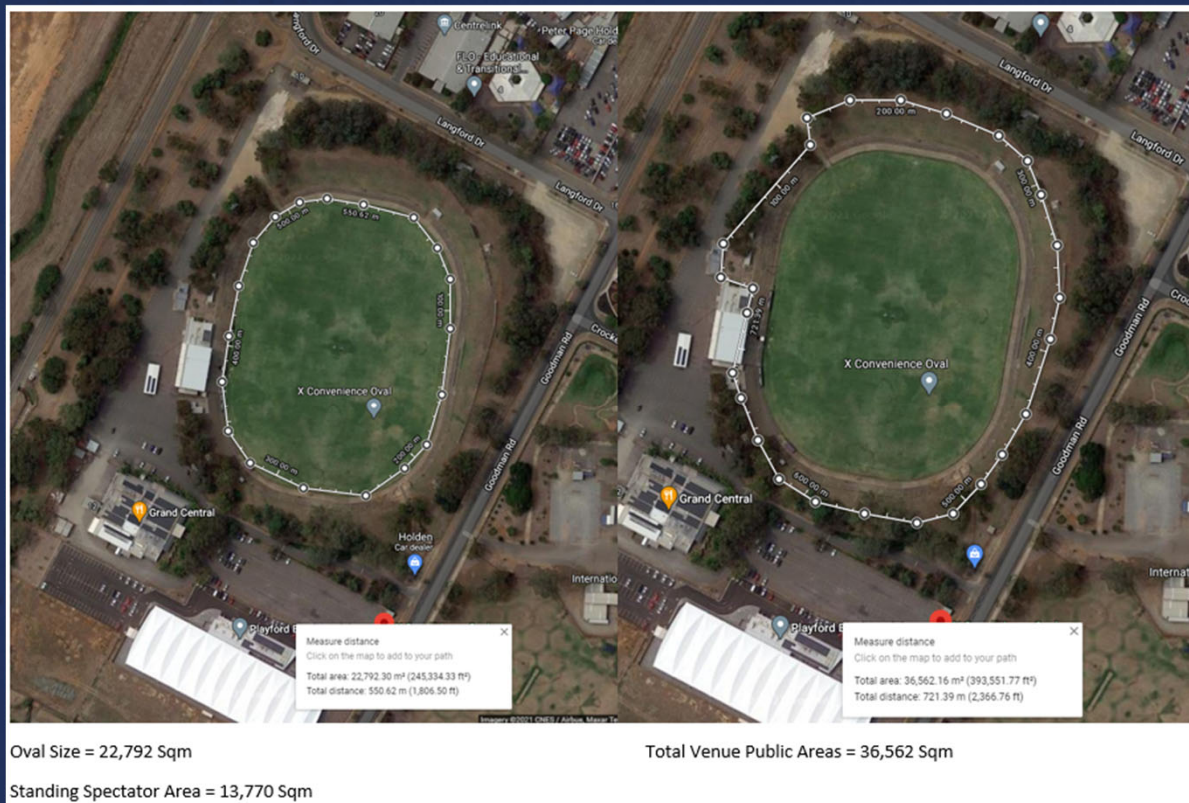
Example

Area Name	Inside/Outside	Total Area m2	Publicly Accessible Area m2	Max at 3 persons per 4sqm	Max at 1 person per 2qm	Max at 1 person per 4sqm
<i>Sports Club</i>	<i>Inside</i>	<i>450m2</i>	<i>380m2</i>	<i>285</i>	<i>190</i>	<i>95</i>
<i>Standing Spectator</i>	<i>Outside</i>	<i>8,500m2</i>	<i>7,800m2</i>	<i>5,850</i>	<i>3,900</i>	<i>1,950</i>
<i>Toilet Block #1</i>	<i>Inside</i>	<i>25m2</i>	<i>25m2</i>	<i>19</i>	<i>13</i>	<i>6</i>
<i>Grandstand</i>	<i>Outside</i>	<i>600m2</i>	<i>525m2</i>	<i>394</i>	<i>263</i>	<i>131</i>

SECTION 3 – DISTANCING & DENSITY

In this section you also need to provide a mud map of your venue, outlining measurements as well as the locations of key infrastructure such as entry and exit points, food and beverage outlets, toilets, grandstands and other seated areas.

EXAMPLE



SECTION 3 – DISTANCING & DENSITY

Control Measures

In this section you need to check all boxes that apply and provide detail on how you will manage each measure.

We have included some suggested responses for you to include in your plan (these are in italics).

Refer to the SANFL Return to Play Website for supporting resources such as posters, wording for communications and PA announcements etc.

Capacity Signage

All inside areas will have signage on access points (ie: on doors and in doorways), as well as inside the room advising the capacity of the area. The numbers in each indoor area be regularly monitored by staff/volunteers on duty and COVID Marshals to ensure capacity is not exceeded. Examples of the signage are included in the Poster Pack attached to this application.

Distancing Signage

Signage reminding patrons to remain 1.5m physically distanced from those not known to them will be displayed prominently at entry points, service points, in grandstands, in areas of fixed seating and in high traffic areas at the venue. Examples of the signage are included in the Poster Pack attached to this application.



SECTION 3 – DISTANCING & DENSITY

Floor Markers

Floor markers will be utilised in areas where patrons may be required to queue, including the ticket sales point, entry gate and food and beverage service points.

Photos are included in the supporting documentation.

Best practice example at South Gambier FC →

You can also use tape or spray paint to mark out X's. Just check with your council or asset owner before you implement anything that may be permanent!!!

PA Announcements

COVIDSafe messaging will be broadcast over the public address system during pre-game and during breaks in play – approximately every 30 minutes. SANFL has provided a script for Ground Announcers which will be utilised. This is included in the supporting documentation.



SECTION 3 – DISTANCING & DENSITY

Physical Barriers

Temporary fencing and/or bunting will be utilised to create queueing lanes where necessary at the entry gate and at high traffic service points. This will be supported by presence of COVID Marshals, floor markings and signage.

Ticketing

SANFL recommends pre-sale ticketing systems are utilised for any events where maximum attendance is expected. This could include marquee matches and finals. This will allow for the club/league to plan accordingly, as well as manage disappointment or issues at the gate on event day. SANFL recommends ticketing programs such as Eventbrite, GameDay and Humantix.

If you use a ticketing system, you must respond to the following questions in this section:

- What system are you using?
- How many tickets will be available for sale?
- Where will the tickets permit the patron to enter? Will you have sections, or just general admission?
- For multi-game event days, will you break tickets down game by game? If so, how will you visually identify these people so you can remove them after their session?



SECTION 3 – DISTANCING & DENSITY

Staggered Entry & Exit Times

There are no assigned entry and exit times mandated to those attending. However, due to the nature of the event patrons tend to arrive and depart in staggered fashion in line with the time the game they're attending is scheduled.

On a typical event day we host ## matches. Approximately 60 players and officials arrive ## mins prior to their game start time. With spectators arriving at the same time (parents dropping off children) or just before game time. Each game may typically attract ## spectators. Refer to Question 4 in this section (Monitoring)

Pre-Event Communication

Reminders regarding the compliance with COVIDSafe behaviours will be communicated in advance of each event via Social Media. Reminders may also be issued via email directly to key spectator groups (such as parents and members) where required. An example of a post before an event day is included in the attachments. Refer SANFL Return to Play Website - Social Media Suggested Post

Social Group Identifiers

SANFL doesn't believe this is a necessary control measure, however venues are welcome to implement if they wish.

Pods

SANFL doesn't believe this is a necessary control measure, however venues are welcome to implement if they wish.



SECTION 3 – DISTANCING & DENSITY

Monitoring

In this section you need to provide detail on measures you will implement to ensure capacity is not reached at your venue, including inside areas, as well as encouraging physical distancing of people not known to each other.

We have included some suggested responses for you to include in your plan (these are in italics). Some of this detail has already been included previously or refers to other sections.

Distancing

The following will be implemented to ensure physical distancing is achieved at the entry gate, service points and other high traffic areas:

- *Separate entry/exit gates for match day personnel (ie: players, coaches, staff etc) than to general spectators*
- *Queuing lanes to be implemented for ticket sales, entry and service points, with physical marker on the ground 1.5m apart*
- *COVID Marshal/s present at high traffic areas*
- *Signage reminding patrons of physical distancing requirements also present (floor markers, stickers on seats)*
- *PA announcements every 30 mins*



SECTION 3 – DISTANCING & DENSITY

Density

The following will be implemented to ensure density is not breached at the venue overall, in inside areas and in high traffic areas:

- Use of crowd clickers at all gates, with regular communication via radio and text message between all gates to ensure live and accurate attendance figures*
- Signage on access points of rooms advising capacity of each area*
- Regular patrols on COVID Marshals and staff counting patrons in high traffic areas to ensure capacity is not breached*
- PA announcements every 30 minutes*



SECTION 4 – COVID MARSHALS

In this section you need to provide detail regarding the number of COVID Marshals you will have onsite, including where they will be positioned and how they will be supported to undertake their duties. You also need to provide the name and contact details of your Head Marshal.

Greater detail regarding the requirements of a COVID Marshal and the training is available on the [SANFL Return to Play website](#).

**SA HEALTH REQUIRE A MINIMUM RATIO OF 1 COVID MARSHAL PER 200 PATRONS,
THEREFORE IF YOU HAVE 2,000 SPECTATORS YOU WILL NEED 10 COVID MARSHALS**

You must maintain a register of COVID Marshals, which must be readily available for presentation to a member of SA Police of SA Health if requested.

A template is available on the [SANFL Return to Play website](#).



SECTION 4 – COVID MARSHALS

In a table format you need to provide the name of the area, the type of Marshal and the number of Marshals in that area.

Example

Area Name	Type of Marshal	Quantity of Marshal
<i>Sports Club</i>	<i>Dual Role (Bar Manager and Security Guard)</i>	2
<i>Grand Stand</i>	<i>Dual Role (Ushers)</i>	2
<i>Entry Gate</i>	<i>Dual Role (Gate Staff and Security)</i>	3
<i>Canteen & Bar</i>	<i>Dual Role (Security and Service Staff)</i>	2
<i>Spectator Standing Areas/Roving Marshals</i>	<i>Dual Role (Security)</i>	3
	TOTAL	12



SECTION 4 – COVID MARSHALS

Overall Marshal Strategy

The key focus of COVID Marshals will be to encourage physical distancing between patrons, and ensure density is not breached.

COVID Marshals will be briefed upon arrival for their shift by the Head Marshal, and provided with their identifying uniform and any required Personal Protective Equipment (masks, gloves, hand sanitiser).

Marshals will remain at their designated points unless otherwise instructed by the Head Marshal. Roving Marshals will also be engaged to provide support in busy areas as required. The roving Marshals will constantly patrol the standing areas of the oval, as well as manage any on-field activities. All Marshals will have two-way contact with the Head Marshal by radio and/or phone.

COVID Marshals will also be advised to be on the lookout at each gate and inside the venue for patrons who may be visibly displaying symptoms. Any instances of this will be immediately reported to the Head Marshal for further observation and investigation.

COVID Marshals will be supported by the Head Marshal and Security to deal with incidents of non-compliance.

COVID MARSHAL POSITIONING EXAMPLE



SECTION 5 – CONTACT TRACING

In this section you need to provide detail regarding the implementation of the Government's COVIDSafe QR Code Check-In system, as well as any back-up systems you may implement to support contact tracing efforts in the event an individual does not have a smart phone.

You also need to provide details of what QR Codes will be utilised for contact tracing at your site. Depending on the nature of your activity, or site - you can utilise one or more (ie: football club and netball club).

Business Name	COVIDSafe Receipt #	Zone or Venue Applicable
<i>Eastern Football Club</i>	9547025	<i>Entire Site, including Sports Club & Football Oval Spectator Areas</i>
<i>Eastern Netball Club</i>	9547026	<i>Entire Site, including Netball Courts & Spectator Areas</i>

Your COVIDSafe Receipt Number is in the subject line of your email receipt from SA Health of your COVIDSafe Plan



SECTION 5 – CONTACT TRACING

Contact Tracing Implementation

Below is a suggested response/protocols for the management of contact tracing at your site.

All patrons, including spectators, players, officials, staff and contractors will also be required to Check-in using the QR codes or manual check-in if entering any indoor areas at the venue. The following will be implemented:

- *Copies of the codes displayed in prominent positions at all entry points to indoor areas*
- *Copies of the codes displayed in prominent positions at service points in indoor areas*
- *If significant congestion occurs at entry points, patrons will be advised of alternative scanning points inside the area*
- *A manual check in points will also be available inside each area. Pens will be available for patrons to complete the manual form. The pens will be regularly sanitised and there will be “clean and used pen tubs”. The COVID Marshal will be responsible for ensuring the sanitization of pens. The form will be monitored by the staff to ensure privacy of patron data*
- *COVID Marshals may request staff, contractors and patrons provide evidence of checking in by presenting the last check-in token on their smart phone*
- *All manual forms will be clearly labelled and dated and stored securely when not in use in a safe. They will be destroyed after 28 days*
- *Contact tracing data will not be used for any other purpose than to support contact tracing initiatives*
- *Any individual that refuses to provide contact tracing details will be advised that it’s a requirement of entry, and failure to comply may result in their eviction. This will be managed by security and the Head Marshal*



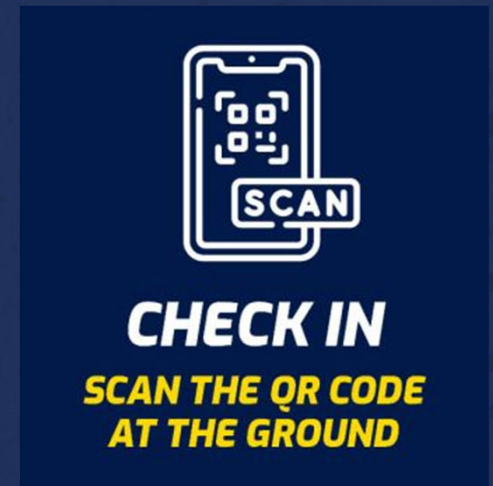
SECTION 5 – CONTACT TRACING

Communication

Below is a suggested response/protocols to promote the requirement to check-in at your venue:

The requirement to check-in will be communicated in the following ways:

- *Signage/posters at all entry points and throughout the venue*
- *Reminders via PA announcements every 30 minutes*
- *Social Media promotion (from the club directly, as well as general reminders issued by peak body SANFL on its social media platforms)*
- *Reminder emails to members, players and club officials where relevant*
- *Team Managers to remind players and other club officials to scan in upon arrival*
- *Staff/Volunteer supervisors to remind staff to check-in when they arrive for their shift*



SECTION 6 – HEALTH & WELLBEING

In this section you need to provide detail of how you will ensure those attending aren't unwell (including players, volunteers and spectators), as well as a process for managing any individual who attends your event that you observe with COVID symptoms. Suggested responses included in italics.

Patron Health

All spectators must submit themselves to a personal assessment of their own wellbeing by reviewing the Venue Entry Assessment criteria. Staff at gates will remind spectators to review these upon entry, and that persons must not enter if they respond "yes" to any of the criteria.

The entry assessment will be prominently displayed at entry points, as well as communicated in advance of the event via social media and email. The requirement to leave and seek testing if persons are unwell will also be re-enforced via public announcements every 30mins.

Non-Patron Health Declaration

As with spectators, all other persons entering the venue are subject to the venue entry assessment. The Team Manager of participating clubs will be responsible for re-enforcing this with players and officials, with the Head Marshal and Ground Manager responsible for all other staff and officials present on the day. Entry assessment posters will be prominently displayed in changerooms and key staff/work areas.

Entry Assessment poster available on
[SANFL Return to Play website](#)



Everyone has a responsibility to keep our football community safe, and prevent the spread of COVID-19.

Please do your part by making sure you undertake this self-assessment before attending footy either as a player, coach, umpire, official, volunteer or spectator.

If you answer yes to any of the below, we kindly request you don't attend and follow the relevant health advice (isolate, get tested, seek medical treatment).

- Do you have a fever or recently had a fever (including night sweats or chills)?
- Do you have a cough?
- Do you have shortness of breath?
- Do you have a sore throat?
- Are you waiting for results of a COVID-19 test?
- Have you had close contact with someone who has returned from overseas in the last 14 days?
- Have you had close contact with someone who works in healthcare, aged or residential care, who has had direct COVID-19 patient contact?
- Have you been notified by a state or territory public health authority that you are a close contact with someone diagnosed COVID-19?
- Have you been in close contact with someone with symptoms of COVID-19 that is awaiting a test result?
- Have you attended a location identified by a public health authority as a site with high risk of exposure to COVID-19?
- Are you aware of anyone in your home that would respond 'yes' to any of the above?

Anyone who is feeling unwell must not attend and should seek medical advice where appropriate.

Anyone displaying symptoms as above may be asked to leave the venue.

SECTION 6 – HEALTH & WELLBEING


Observed Symptoms

COVID Marshals, staff and security will be advised to be on the lookout at each gate and inside the venue for patrons who may be visibly displaying symptoms. Any instances of this will be immediately reported to the Ground Manager and/or Head COVID Marshal for further observation and investigation. Any staff required to attend these situations will be provided with protective gloves and/or face masks if required. Any person with COVID symptoms will be asked to leave the venue and immediately seek testing. We will contact the Communicable Disease Branch (CDB) for support where required.

The following steps will be followed to manage persons with symptoms of COVID19:

- *Isolate*
- *Advise and Support*
- *Assessment*
- *Collect Information*
- *Organise Safe Egress*
- *Close & Clean (if required)*
- *Notify Communicable Disease Branch*

More detail regarding this process is available on the SANFL Return to Play website

**SANFL & COMMUNITY FOOTBALL**
RETURN TO PLAY //
COVID SAFE PLAN

MANAGING PERSONS WITH SYMPTOMS ASSOCIATED WITH COVID-19

ISOLATE
If an individual at your venue is exhibiting symptoms of COVID-19, please keep them away from others and undertake an assessment.

ADVISE & SUPPORT
Talk to the person about your concerns regarding their health. If they require urgent medical attention, call 000 immediately.
Explain you will be asking them a few questions to understand the risk.
Advise them that they may be required to leave the venue.

ASSESSMENT
Run through the questions detailed in the Assessment overleaf with the individual.
If they do not respond yes to any questions, consider their explanation of symptoms and risk to others. If they remain at the venue, continue to monitor their symptoms and behaviours.
If you are unsure or they are not complying with COVIDSafe practices, you can ask the person to leave.
If they respond yes to any questions, they will be required to leave the venue, and you must contact SA Health for support on 1800 253 787.

COLLECT INFORMATION
Ensure you collect the contact details of the individual including name, phone number and email address.
Ask them where they have been seated or standing at the venue, as well as any facilities they may have used while there (including toilets, bars, canteen etc).

ORGANISE SAFE EGRESS
If well enough, ask the person to go home, seek medical advice and testing for COVID-19, and self-quarantine until a result is returned.
Ensure the person has safe transport to get home; if not, you may need to arrange for a taxi.

SECTION 7 – HYGIENE & CLEANING

In this section you need to provide detail of how you will ensure your venue is cleaned appropriately and promotes good hygiene of patrons. Suggested responses included in italics

High Touch Surfaces

A cleaning checklist of high-touch surfaces has been developed, with key areas to be spot-cleaned at least every 30 mins by staff and/or cleaners. This includes high touch surfaces such as service points, bars, door handles, EFTPOS machines, toilet buttons, tap, sinks and handrails. Tables will be wiped down between user groups. More thorough cleaning will occur before and after each event day, including mopping, vacuuming and full clean of bathrooms. The cleaning checklists will be displayed in key service areas back of house and in cleaning log areas for public areas. Refer SANFL Return to Play website for an example of of a cleaning checklist

Hand Washing Facilities

There are ## bathrooms at the venue. Refer to venue map for locations.

Running water, soap and hand drying facilities will be available in all bathrooms. Supplies of soap and hand towel will be checked during routine spot cleans and replenished as required. Signage promoting hand hygiene and hand-washing techniques will be prominently displayed in bathrooms and areas with sinks for handwashing.

Hand Sanitiser

Hand sanitiser will be available at food and beverage service points. The bottle will be located at the point of purchase (PoP).



SECTION 7 – HYGIENE & CLEANING

Contactless Payments

Due to potential cost and insufficient internet coverage, we appreciate this may not be possible at all locations. Clubs should use their best endeavors to implement where possible. If you are unable to implement, simply detail why.

Contactless payment options will be in place at the venue as follows (list areas – entry, bar etc). Signage promoting preferred cashless payments will be present at these points.

Communication

Signage will be present in key areas around the venue including in bathrooms, food and beverage service points and at high traffic areas such as the entry and doorways.

*The public announcement system will also be utilised to communicate key hygiene, and other COVIDSafe messaging. This will occur approximately every 30 minutes (in between games and breaks in play). **Posters and an example of a script for ground announcers is available on SANFL Return to Play website.***

Monitoring

All staff/volunteers will be briefed on their requirement to undertake scheduled cleaning prior to the commencement of their shift.

Cleaning checklists will be displayed in key service areas back of house and cleaning log areas for public areas.

COVID Marshals will patrol key areas to ensure cleaning is undertaken and recorded as required.



SECTION 7 – HYGIENE & CLEANING

Other – Masks

Masks are strongly encouraged by patrons attending the venue when outside.

Masks are mandatory while inside any indoor areas (unless patrons are eating or drinking).

Individuals attending the event are responsible for supplying their own masks, however the venue will have small allocation on hand to provide them to those who forget. Gate staff and COVID Marshals shall be provided with a small number of masks to disseminate as required.

The venue will communicate the requirement to wear masks indoors via ticketing processes, social media, website and posters at the venue.

COVID Marshals and Security will be responsible for managing compliance with mask wearing in indoor areas. The venue will provide all relevant personnel with the SANFL's Managing Mask Compliance Fact Sheet, which includes details on how to approach persons who are not wearing a mask, as well as circumstances where an individual isn't required to wear a mask



SECTION 8 – FOOD & BEVERAGE

In this section you need to provide detail of how you will ensure your food and beverage service complies with key health advice and relevant emergency directions (if/when they apply).

Communal Food or Beverage

There is no communal food or beverage served on match day. Only single serve and/or snack style foods are served in the canteens, and there are no water fountains. There is no salad bar or buffet in the sporting club/indoor licenced venue, with all meals served to individual plates or bowl from the kitchen.

Food & Beverage Overview

There are ## number of food outlets and ## beverage outlets at our venue. Locations of these are included in the venue map in our supporting documentation. Food is typically individually packaged and includes items such as hot chips, pastries, hot dogs, barbeque items etc. Any condiments are either applied by the canteen staff (salt, sauce etc) or are provided in single-serve packets for application by the purchaser. There are no shared condiments.

Drinks available include alcoholic and non-alcoholic beverages. These are served in individual cans or bottles, and/or in disposable cups/glasses.

Patrons typically consume food and beverage while standing outside.

Meals served in the sporting club/licenced venue are in individual bowls or plates from the kitchen, with cleaning of any plates and cutlery in a commercial style dishwasher. Patrons are typically seated while consuming food inside the sporting club.



SECTION 8 – FOOD & BEVERAGE

Other

Our venue will implement strict hygiene and cleaning processes to ensure the sale and consumption of food and beverage is as safe as possible. This will be further supported by signage and public address announcements.

No other control measures are utilised in the operation of food and beverage service.

Seated Consumption

If seated consumption becomes a requirement in South Australia, the following measures will be implemented:

- *Encourage patrons to bring a chair to sit in while spectating if they wish to eat and drink*
- *Prominent display of signage outlining requirement for seated consumption*
- *Updated communications to patrons outlining the requirement (social media, emails and PA announcements at the venue)*
- *Ensure COVID Marshals, staff and security are trained and aware of the changes*
- *Make necessary adjustments to any food/beverage offerings to ensure they can be easily consumed while seated*



SECTION 9 – NON-COMPLIANCE

In this section you need to provide detail of how you manage non-compliance with key COVIDSafe principles in your venue.

Non-Compliance

Incidents of non-compliance will be managed through staff communication with patrons concerned initially, with the hope that reminders and requests will be heeded.

Should repeated breaches of protocols occur, patrons will be removed from the venue.

This will be enforced by Security and the Venue Manager/Head COVID Marshal.

All patrons will be advised of key COVIDSafe requirements pre-event via social media, and also during the event through signage and entry conditions, as well as the regular use of the public address system.

Patrons will also be advised that non-compliance could result in their ejection from the venue.

SAPOL will be contacted to support any significant matters relating to non-compliance.

Dancefloors will not operate during COVID Management Plan run events at our venue.



SECTION 10 – RESPONSIBILITIES

In this section you need to provide detail of who is responsible for the implementation of key measures in your plan.

Responsibilities can be assigned to an individual or multiple people. You can have individuals responsible for every element of the plan, or assign certain portfolios if desired.

If multiple individuals, you need to outline what measures they will be responsible for.

These individuals don't need to physically undertake all the duties, they just need to ensure systems, processes and staffing are in place to support the measures addressed in the plan.



SECTION 11 – DECLARATION

In this section you must declare you will implement changes as per evolving COVID restrictions in SA. This includes changes to density, seating arrangements, consumption, COVID Marshals, dancing and vendors at your venue.

You must also declare that you have supplied the information in this plan to outline how your venue will ensure that both patrons' and non-patrons' safety will be maintained during the course of business, and that you will implement these measures to ensure your operations are COVID Safe to reduce the risk of transmission of COVID-19.

The form must be signed by an appropriate club official



SUPPORTING INFORMATION

Evidence and supporting documentation will greatly assist SA Health in assessing your application.

You should submit the following supporting documents:

- Current COVIDSafe Plan
- COVIDSafe Plans of any external contractors, suppliers, other clubs that may assist with delivery of the event
- Aerial image or map of oval/venue (outlining key areas as required)
- Liquor Licence
- Records of training of staff/volunteers/COVID Marshals
- Cleaning schedule

You may also choose to provide photos displaying how you intend to set-up the venue, including but not limited to:

- Queueing Lanes (entry and at bars/canteens)
- Evidence of Posters in Key Areas
- Scripts for PA announcements
- Example social media posts



RESOURCES & OTHER INFORMATION

Visit the following websites for more detail, resources and information:

RESOURCE	LOCATION
SA Health - COVID Management Plan	https://www.covid-19.sa.gov.au/recovery/create-a-covid-management-plan
SAPOL/Emergency Directions	https://www.police.sa.gov.au/covid-19-information
Health Resources	https://www.sahealth.sa.gov.au/wps/wcm/connect/public+content/sa+health+internet/conditions/infectious+diseases/covid+2019/coronavirus+disease+2019+covid-19 https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert
Food & Beverage Advice	https://www.clubssa.com.au/ https://goodsports.com.au/ https://www.foodstandards.gov.au/consumer/safety/Pages/NOVEL-CORONAVIRUS-AND-FOOD-SAFETY.aspx
SANFL Return to Play	www.sanfl.com.au/returntoplay

Seek support from your Local Council if required.

SANFL Clubs have been operating with COVID Management Plans from 24 July 2020. If able, we recommend you attend a SANFL venue on a match day to see an approved football venue plan in action!



COVID MANAGEMENT PLAN SUBMISSION SUPPORT

Hopefully this document has supported you in creating your plan for submission!

SANFL are happy to review and provide feedback on your application before you submit.

You can submit your draft application for review to jessica.wainwright@sanfl.com.au

We'll try to provide feedback within 24 hours of receiving your request.

COVID Management Plans are to be submitted via email to SA Health at Health.COVIDManagementPlan@sa.gov.au

Once you've submitted, we can also provide support in monitoring the status of your assessment, and working with SA Health to prioritise applications for impending event dates.

Please also advise us if/when your club receives an approved plan so we can document for our records.

